



**2022 UPAF CAMPAIGN
PERFORMER/SPEAKER REQUEST FORM
VIRTUAL PERFORMANCE**

Please complete this form to request a UPAF Member Group performer or speaker during your UPAF Workplace Giving Campaign. If you are requesting multiple performances, please fill out a separate form for each occasion. Before you submit this form please:

- *Confirm all dates, time and locations of performances with your company.*
- *Reference the Performer/Speaker Guide online for performer options and individual performance requirements.*
- *Consider 3 Performer/Speaker options in case your 1st or 2nd choice is unavailable.*

This form should be returned to your UPAF Loaned Executive in a time sensitive manner prior to the dates of your event. A confirmation notice will be emailed when the performance/speaker is secured.

Company Name:

Company Contact Information:

Name of Company Ambassador:

Phone Number: Direct Line:

Cell Phone:

Company Line:

Email:

Request is for (Check all that apply):

Assistance finding Pre-recorded Videos in the UPAF Prop Shop

Special, custom pre-recorded video

Live **virtual** experience (interactive workshops, performance or Q&A)

Virtual Performance Date:

Special, Custom Video/Link Needed By:

Performance Description, Purpose and Mood:

Performance Time:

Arrival/Log-In Time:

Performance Length:

Audience Size:

Type of Performance:

Attentive

Interactive



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Event Run-of-show details:

Performance Reason:

.Performance Requests – Member & Activity *(Try to identify the member group, vocal, theatrical, or musical type of performance of interest. Please refer to the Member Performance Guide):*

- Performance Choice 1:
- Performance Choice 2:
- Performance Choice 3:

Virtual Event Details:

- Video link/Platform *(Please specify. Example: Ring Central, Teams, Zoom):*
- Will company provide link?

Additional Comments/Notes